

Elizabeth (Beth) Shearon

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mobile 580-231-2342
beth@bethshearon.com

Education:

Bachelor of Science in Computer Science, Cum Laude Northwestern Oklahoma State University	May 2012 Enid, Oklahoma	GPA: 3.84/4.00 4.0 in major
Bachelor of Science in E-Commerce Northwestern Oklahoma State University	July 2011 Enid, Oklahoma	GPA: 3.81/4.00 4.0 in major/minor
Associate in Science in General Studies, Summa Cum Laude Northern Oklahoma College	May 2011 Enid, Oklahoma	GPA: 4.00/4.00
Major in Fine Art with a Specialty in Ceramics Phillips University	August 1996 – May 1998 (now closed) Enid, Oklahoma	GPA: 3.25/4.00
Major in Political Science Phillips University	August 1993 – December 1994 Enid, Oklahoma	GPA: 3.78/4.00
Psychology, Art History Edison Community College	1988, 1991 Naples, Florida	

Select Work History:

Admin Clerk, Project Controls Brock Services, LLC KBR Construction at the Koch Plant, Enid, OK	Jan 2017 – present	Project Manager Randy Beard rbeard@brockgroup.com
Website Design and Development, Digital Graphics, Photo Editing and Restoration SeeMe Digital Inc. 116 West Pine Avenue, Enid, Oklahoma 73701	March 2012 – present	Supervisor: Self seemedigital.com 580-231-2342
Website Management, contract Cherokee Strip Regional Heritage Center 507 S. 4th Street, Enid, Oklahoma 73701	August 2012 – March 2016	Director Andrea Holland aholland@okhistory.org 580-237-1907
Customer Service and Sales Associate Sundance Wine & Spirits 2304 West Willow, Enid, Oklahoma	December 2011 – May 2015	David Shearon, owner (now deceased) 580-237-5103

Summer Website Intern Northwestern Oklahoma State University 2929 E. Randolph, Enid, Oklahoma 73701	June 2011 – July 2011	Dr. Jerry Gustafson jjgustafson@nwsu.edu 580-213-3184
Website and Social Media Intern Cherokee Strip Regional Heritage Center 507 S. 4th Street, Enid, Oklahoma 73701	July 2010 – June 2011	Director Andrea Holland aholland@okhistory.org 580-237-1907
Artist: handmade, one of a kind, elegant raku Beth Shearon Fine Art Private studio, Enid, Oklahoma	2003 – 2007 on and off since	Self bethshearonfineart.com
Pottery and Clay Art Teacher LASA Summer Arts and Sciences Academy	1999 – 2002 Enid, Oklahoma	Marie Pierce
Pottery and Clay Art Teacher, Pottery Lab Manager Leonardo's Discovery Warehouse	1998 – 2002 Enid, Oklahoma	Tracy
Gantz Student and Event Center Manager Phillips University	1995 – 1998 Enid, Oklahoma	Mary Kate Reading
Sales Representative United American Advertising	1994 Enid, Oklahoma	
Owner/Operator Amber Cleaning Services	1990 – 1993 Naples, Florida	
Office, Cleaning, Sales and Customer Service Various	1987 – 1990 Naples, Florida	
Caregiver for Developmentally Disabled Client Home Care	1985 – 1986 Naples, Florida	

Certifications:

Open Water Scuba Diver Scuba Diving International	October 2010
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Education and Training at Northwestern Oklahoma State University:

E-Commerce and Web Programming:

Introduction to E-Commerce, Web Programming I and II, Telecommunications, Website Design and Development, Digital Photography, JavaScript programming, SQL Programming, HTML, CSS, PHP Programming, AJAX Programming, Graphic Development Tools, Website Coding Development Tools, Advanced E-Marketing Applications, ASP.NET Programming, Adobe Photoshop, Adobe Dreamweaver, Content Management Systems, Internships (2)

Computer Science and Computer Programming:

Programming Concepts, Computer Programming I and II, Visual Basic.NET, Networking Essentials, Database Management Systems, Java Programming, Network Server I, COBOL Programming, Computer Organization, C#.NET Programming, Advanced C#.NET Programming, Graphical User Interface Programming, Systems Analysis and Design, Advanced Programming, Database Management Systems Design, Operating Systems and Computer Architecture, Data Structures and Algorithm Analysis, C++ Programming, NetBeans, Visual Studio 2008 and 2010, Microsoft Access, Oracle

Marketing, Leadership, and Other:

Leadership Strategies in Fundraising and Grant Writing, Principles of Marketing, Personal Finance, Consumer Behavior, Marketing Management, Integrated Marketing Communications

Entrepreneurial Seminar: Achieving the American Dream through Leadership, Perseverance and Determination, with Retired Army General Tommy Franks (2012)

Non-credit:

The Entrepreneurial Spirit: The Energy behind Enterprising Societies, with Dr. Tony Woodlief, vice-president for academic programs at the Market-Based Management Institute, and Larry Robertson, award winning author of the book, *A Deliberate Pause: Entrepreneurship and its Moment in Human Progress* (2011)

Entrepreneurial Seminar: Leadership Traits of Successful Entrepreneurs, with Senator Tom Coburn and Dr. Ernesto Sirolli of The Sirolli Institute, international sustainable economic development specialist, *"The Trinity of Management"* and *"Entrepreneurism Today"* (2013)

Education and Training at Northern Oklahoma College:

Earth Science, Biology, English Composition II, Scuba Diving, Statistics

Education and Training at Phillips University:

Interpersonal Communications, U.S. History Since 1877, U.S. National Government, World Civilization, College Algebra, Introduction to Political Science, American Political Parties and Politics, Principles of Constitutional Law, International Organization, Introduction to Christianity, Concepts of Math, Introduction to Computing Science, Aerobics, Introduction to Language, European Literature, Calligraphy, Spanish I and II, Ceramics I, II, III, Raku

Brief Background:

General Work: Strong training and experience in caregiving, customer service, sales, and various office positions began in 1985 and continued over many years. Event center management included handling keys and schedules, verifying rooms were set up and ready for patrons, monitoring the facility and events, and calling security when necessary. Almost all positions required the ability to work independently as well as responsibility for the safety of lives and/or property. Spanish skills are extremely rusty but could be revived if useful.

The Web: Designing websites and hand-coding HTML on and off since 1995, an eye for design as well as meticulous writing and coding are recognized skills. Specialties include website speed, coding elastically, and responsive development beyond the grid. A favorite project was the design and development of the custom responsive website for Woodring Wall of Honor and Veterans Park, Inc. (2013) woodringwallofhonor.com. Since then there has been further involvement with speed optimization and multiple image assets, offering better resources both for mobile as well as retina and higher definition displays.

Other: The majority of time outside of work and formal schooling has been spent intensively learning, as well as participating with and facilitating special interest groups both online and in person. Classes and workshops were attended and given for art, science, and culture. Socially networking before that was an internet term, local and international groups have also been for study, service, events, and experience, with topics ranging broadly including civil liberties, community assistance, the environment, writing, alternative health, and personal development.

More information can be found at bethshearon.com